



Motion 1

Proposed by the Committee

That the Terms of Reference for the Course Standing Committee of the Brisbane Golf Club be varied to give effect to the changes listed in the table below.

Element	Existing	Variation
Name	Course Standing Committee	Course Advisory Group
Role	Advises the Committee through the Golf Services Committee	Advises the Committee through the Course Sub-Committee
Composition	President Captain (Chair) 3 former Committee members Executive Manager Course Superintendent Club Professional	President Course Sub-Committee Chair (Chair) 3 former Committee members Chief Executive Officer Course Superintendent Director of Golf
Term	3 former Committee members are appointed by the Club Committee These members will be elected for a three (3) year period.	3 former Committee members may be re-appointed by the Club Committee.
Ending a term	Members of the CSC elected under 2 (b) above, may only be removed by a majority vote of the members at a General Meeting.	Each calendar year three members will be appointed by the Club Committee
Chair	Chairman to be the Captain or as elected by the CSC.	Meetings are chaired by the Course Sub-Committee Chair.
Minimum meetings	The CSC must meet twice per year, and otherwise as required.	The CAG meets once per year, and otherwise as requested by the Club Committee.
Amendments	No amendments may be made to these Terms of Reference other than by the members at General Meeting.	The Terms of Reference may be amended by the Club Committee.



Explanatory Memorandum

The current Course Standing Committee Terms of Reference and the proposed Course Advisory Group Terms of Reference follow.

Terms of Reference for Course Standing Committee

1. Role:
 - (a) To be a committee of advisors to the Club Committee on matters relating to the development of the playing course and practice facilities
 - (b) To report its recommendations and opinions to the Club Committee through the Golf Services sub-committee. Unless the Committee approves any such recommendation, it shall be referred (at least once) back to the CSC for reconsideration and comment. NOTE: Normal maintenance procedures (e.g. surface preparations, configuration of play - tee and pin positions, weed control, fertilizers, profiling, irrigation processes, and routine arboreal matters) remain under the control of the Golf Services Sub Committee through the Superintendent.
 - (c) To co-opt others as temporary non-voting advisors as required.
2. CSC members to be:
 - (a) The Captain and the President at the time,
 - (b) Three (3) members appointed by the Club Committee from those with the following qualifications, viz. either a previous Executive member of a Club Committee, or chairman / co-ordinator or a previous sub committee. These members will be elected for a three (3) year period. However, to create a rotation of members, the initial CSC will have one member who will be elected for 3 years, one for 2 years and one for 1 year. Members may be re elected.
 - (c) Employer positions; Executive Manager (providing the administrative support), the Course Superintendent and the Club Professional. NOTE: Casual vacancies will be filled by the Club Committee for the remainder of the term of the retiring member.
3. All members may propose, move and second motions, but ONLY, those in 2. (a) and 2 (b) above may cast a vote. A simple majority is required to pass a resolution. A quorum is five (5) including three (3) voting members.
4. Chairman to be the Captain or as elected by the CSC.
5. The CSC must meet twice per year, and otherwise as required.
6. Members of the CSC elected under 2 (b) above, may only be removed by a majority vote of the members at a General Meeting.
7. No amendments may be made to these Terms of Reference other than by the members at General Meeting.



Course Advisory Group Terms of Reference

1. Role

- 1.1. To be a team of advisors to the Club Committee on substantial matters relating to the development of the playing course and practice facilities.
- 1.2. To report its recommendations and opinions to the Club Committee through the Course Sub-Committee.
- 1.3. Normal maintenance procedures (e.g. surface preparations, configuration of play – tee and pin positions, weed control, fertilizers, profiling, irrigation processes, and routine arboreal matters) remain under the control of the Course Sub-Committee through the Course Superintendent.

2. Composition

- 2.1. The President and Course Sub-Committee Chair at the time.
- 2.2. Each calendar year the Club Committee appoints three members with the following qualifications: a previous office bearer of the Club Committee, or chair / co-ordinator of a previous Sub-Committee.
- 2.3. Members may be re-appointed.
- 2.4. Management positions include the Chief Executive Officer (providing the administrative support), the Course Superintendent and the Director of Golf.
- 2.5. Casual vacancies will be filled by the Club Committee.

3. Meetings

- 3.1. Meetings are chaired by the Course Sub-Committee Chair.
- 3.2. All Course Advisory Group (CAG) members may propose, move and second motions, but only, those in 2.1 and 2.2 above may cast a vote.
- 3.3. A simple majority is required to pass a resolution.
- 3.4. A quorum is five (5) including three (3) voting members.
- 3.5. The CAG meets once per year, and otherwise as requested by the Club Committee.

Adopted by the Club Committee

President

Date